



## RECORD OF PROCEEDING

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### MEETING OF THE CITY COUNCIL OF THE CITY OF CHESTERFIELD AT 690 CHESTERFIELD PARKWAY WEST

**JULY 31, 2017**

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The meeting was called to order at 5:30 p.m.

Mayor Bob Nation led everyone in the Pledge of Allegiance and followed with a moment of silent prayer.

A roll call was taken with the following results:

#### PRESENT

Mayor Bob Nation  
Councilmember Barbara McGuinness  
Councilmember Ben Keathley  
Councilmember Guy Tilman  
Councilmember Dan Hurt  
Councilmember Randy Logan  
Councilmember Tom DeCampi  
Councilmember Michelle Ohley

#### ABSENT

Councilmember Barry Flachsbart

#### APPROVAL OF MINUTES

The minutes of the July 17, 2017 City Council meeting were submitted for approval. Councilmember McGuinness made a motion, seconded by Councilmember Tilman, to approve the City Council minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember McGuinness made a motion, seconded by Councilmember Ohley, to suspend the rules and move Item A (CBIZ Compensation Benefits Study Results) to the end of the agenda. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

### **COMMUNICATIONS AND PETITIONS**

The following individuals expressed concerns about how Prop P funds will be allocated:

Ms. Debbie Donnelly, 223 Crownridge Drive  
Mr. Warren Lantz, 1833 Canyon View Court  
Ms. Elizabeth Snyder, 3302 Bouquet Road, Wildwood  
Ms. Wendy Geckeler, 26 Chesterfield Lakes  
Mr. David Kaplan, 14231 Trailtop Drive  
Ms. Jami Dolby, 16335 Bellingham Drive

### **REPORT FROM THE CITY ADMINISTRATOR**

City Administrator Mike Geisel reported that Staff has investigated the timeline, process, and costs associated with initiating a strategic planning effort to help develop a common and easily communicated vision for the City of Chesterfield. The anticipated expense for a complete strategic planning effort, facilitated by an independent third party professional is estimated to be \$7,500 to \$10,000 depending on the specific consultant selected and the intensity of the effort. Councilmember Logan made a motion, seconded by Councilmember Tilman, to include funds not to exceed \$10,000 in the FY2018 Budget for the purpose of strategic planning. Councilmember McGuinness made a motion, seconded by Councilmember Keathley, to amend the original motion by stating that Staff will be required to bring the recommended consultant contract to City Council for approval. A voice vote was taken with an affirmative result (Councilmember Logan voted "No") and the motion to amend was declared passed. A roll call vote was taken on the original amended motion to include funds within the 2018 budget for a strategic planning process and that the consultant contract for a strategic plan facilitator would be approved by City Council, with the following results: Ayes – Hurt, Logan, Tilman and McGuinness. Nays – DeCampi, Keathley and Ohley. Whereupon Mayor Nation declared the motion passed as amended.

Mr. Geisel discussed a written internal policy/procedure relating to email, and how employees are responsible for document retention. He advised that staff and City Attorney Graville have collaborated to create this policy/procedure which would serve as the basis for employee training, and assured Council that these guidelines are in accordance with record retention guidelines established by Missouri Secretary of State, and are fully compliant with Resolution No. 303 and the Sunshine Law RSMo 610.021.

Councilmember Logan made a motion, seconded by Councilmember McGuinness, to receive and file this information for record purposes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Finance Director Craig White presented the five year financial projections prepared in order to assist in upcoming budget sessions, as well as financial decisions going forward. Mr. White reported that the information provided is conservative, but projects a realistic combination of revenues and expenditures for regular operations. It does not, however, include those one-time projects or programs which Council individually approves and are funded from Fund Reserves. Councilmember Hurt made a motion, seconded by Councilmember Logan, to receive and file the five year projections for use in budget preparation and financial decisions. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

[Mayor Nation announced a temporary adjournment at 6:37 p.m.]

[The meeting re-convened at 7:12 p.m.]

[Councilmember Flachsbart arrived at 7:30 p.m.]

Mr. Joe Rice, CBIZ Talent & Compensation Solutions, presented their analysis and recommendations relative to the City's compensation and benefits offerings for civilian employees. A full copy of the presentation was provided in the agenda packet. City Council requested additional market information for multiple percentile comparisons. The Council also requested information related to the source data. The second section of the report contained information and recommendations related to uniformed Police officers. Since the City has begun active negotiations with the Fraternal Order of Police, the second report and recommendations were scheduled for presentation in Closed Executive Session pursuant to RSMo 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and attorneys, and RSMo 620.021(9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

## **ADJOURNMENT**

Mayor Nation entertained a motion to reconvene into Executive Session. Councilmember Logan made a motion, seconded by Councilmember Ohley, to go into closed session, pursuant to RSMo 610.021(1) for the purpose of discussing legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorneys and RSMo 610.021(9) for the purpose of preparation, including discussions or work product, on behalf of a public governmental body or its representatives for

negotiations with employee groups. A roll call vote was taken with the following results:  
Ayes – Logan, Keathley, Ohley, Hurt, Tilman, McGuinness and Flachsbart. Nays –  
None. Mayor Nation declared the motion passed.

There being no further business to discuss, Mayor Nation adjourned the meeting at 8:12  
p.m.

*Bob Nation*

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Mayor Bob Nation

ATTEST:

*Vickie J. Hass*

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Vickie J. Hass, City Clerk

APPROVED BY CITY COUNCIL: 8/7/2017